

**Pro forma-T**

This certificate shall be issued on letter head of institute

Ref. No.

Date:

**NO OBJECTION CERTIFICATE FROM PARENT INSTITUTE**

This is to Certify that Mr/Ms..... has passed I<sup>st</sup> Sem. & II<sup>nd</sup> Sem. / first year (full pass / with one ATKT) during year 20 - , Diploma in..... He is seeking admission to Second Year (3<sup>rd</sup> Semester) in ...../DTE..... institute code through Change of Institute. I have No Objection if /she get Admission in that Institute.

Seal of institute

Principal

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This certificate shall be issued on letter head of institute

Ref. No.

Date :

**NO OBJECTION CERTIFICATE FROM ADMITTING INSTITUTE**

This is to Certify that Mr/Ms..... has passed I<sup>st</sup> Sem. & II<sup>nd</sup> Sem. / first year (full pass / with one ATKT) during year 20 - , Diploma in..... from institute ..... He is seeking admission to Second Year (3<sup>rd</sup> Semester) in course ..... We have no objection for his /her transfer to our institute. No of vacancies in .....course are ..... excluding 10% additional seats for direct second year admission.

Seal of institute

Principal

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**APPLICATION FORMAT FOR ADMISSION BY TRANSFER**

- 1. Name of the Student (In Full) : .....
- 2. Address for Correspondence with : .....  
Pin Code and Telephone Number .....
- 3. Institute and Semester where : .....  
Currently Studying .....
- 4. Details of the Result of Last Exams

Branch	Year/ Semester	Year of Passing	Summer/ Winter	Full pass /pass with one ATKT	Percentage
1	2	3	4	5	6

- 5. Institute where admission by transfer is sought: .....
- 6. Branch & Year /Semester in which admission: Branch.....  
Year/Semester ..... is sought.
- 7. Reason for asking the transfer of Institutes and Change of branch (if any):  
.....  
.....

I the undersigned state that the information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute / branch is not a right and if is upto the authority to decide my case on the basis of its merit.

Date :

Signature of Student

Documents attached:

- 1. All Marksheets,
- 2. NOC's ,
- 3. 1<sup>st</sup> year Admission receipt,
- 4. Document related to reason for asking transfer etc